

**Board of Directors
Regular Meeting
October 11, 2017 at 7:30 PM
Mohawk Valley Fire Station #1
92068 Marcola Rd.**

Call to Order: President Elmer called the meeting to order at 7:31pm.

Roll Call: Elmer Shew X___ Quentin Holmes __X_ Eric Stevenson ___
Kevin Woodworth X___ Dan Pike _____

Kevin was sworn in and Chief Wallace has informed the county of the board member change.

Approval of Minutes: September 13, 2017 Board Meeting
President Elmer asked for any corrections; there were none. President Elmer asked for motioned for approval. Quentin and Kevin approved respectively. Minutes were approved 3-0.

Audience Participation: (Citizen Testimony)

None

Correspondence: Chief Wallace said he will discuss conference later in the meeting

Financial Report: September 2017

Chief Wallace discussed his priority to saving money instead of having a loyalty to a company. So credit card looks like due to more online shopping. President Elmer asked about conflag. Chief Wallace stated we are currently \$5,000 over budget and if the current crew out in California stays out the whole 14 days, we will be over by \$40,000. We have until December/January to do a supplemental budget if necessary. President Elmer made a motion for approval. Quentin and Kevin approved respectively.

Fire Chief Report: Officer's Report/ Maintenance Report/ Activity Report

The Officer's Report was discussed with highlights that include:

- Getting hose training and more training on motor vehicle crashes
- Need certification for Manny Williams
- Academy has 4 new recruits and is occurring this upcoming weekend
- Chief did a breakdown of hours he has been working since hired 6 months ago and how that compares to from having a part-time Chief vs a full-time Chief.
 - He doesn't earn comp hours anymore and is about go over his vacation hours which are use it or lose it, he accrues 10 hours of vacation a month and that is also because of his experience with the department
 - Requested that Chief uses spell checker

The Activity Report was discussed with highlights that include:

- 47 calls in August and calls this year are more than they were in 2016 at this time
- Many calls have been burn complaints due to people not abiding by rule of when to burn
- Quentin asked about the burn that has to be extinguished. Chief Wallace explained that it was a big burn pile

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- Discussion with McKenzie on districts responsibilities since some places are closer to them and vice versa

Maintenance Report

The Maintenance Report was discussed with highlights that include:

- Aiming for better/improved maintenance tracking
- Adding work lights along with more painting and siding projects
- KME was repaired
- Upgraded internet service and plan with Century Link – better plan, cheaper bill

Old Business:

1. Station 2

County rejected proposal for lot line adjustment. We paid \$500 extra to make it a legal lot. We are in the process of buying the property our station sits on (building is owned by district) Chief Wallace will ask Norm and Dennis if we get try for a smaller lot.

On a side note – all Chiefs were sent an email about the county's possible strike that they shouldn't hold the county to time lines because districts haven't received their tax. All declined to sign it.

2. Reader Board

It is still being figured out. President Elmer would like to know if it will be figured out in time for the next budget approval.

3. Grants

FEMA did not award the hose grant. Grant cycles are opening soon so we will try again. We haven't heard back from any other grants.

4. Audit

It is moving along. We sent ours in very early and it should be finalized soon.

5. Conflag

As requested last month, a line was added about when the payment for conflag would be given. This will need the board approval but we want to give Kevin time to read it so it will be voted on next month (November). The budgeting and reimbursement process was discussed. The district makes money off of sending crews to conflag.

New Business:

1. Equipment Replacement /New engines

Chief Wallace showed picture of the different types of engines and how it would save cost to get a smaller, more versatile one. The trend is firefighting changes throughout the years on what is the popular for engines. The lifespan for us is around 20-25 years but we could go up to

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30 because we don't hit the mileage. Kevin noted it is hard to move those big engines around some of our properties.

2. Conference

The report from last month that was given is actually for a different conference. This conference on Oct 26-28 is for Fire District Directors. Chief Wallace is interested in the session about winning ballot measure and volunteer retention. The board members most likely cannot make it.

Items Not on Agenda:

Future Meeting Agenda Items:

Next meeting November 8, 2017

Adjourn: Adjourned at 8:29pm. Quentin and Kevin approved respectively.

Public comment is invited. Portions of this meeting may be held in executive session as per **ORS 192.660.**

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 24 hours before the meeting to **Chief Steven Wallace at 541-933-2907.**

Agenda Posted: Marcola Community Market, Mohawk Valley Fire District #1, Mohawk General Store, Website.

Submitted by Brenda Williams